



Peregrine Hospitality Associate Reservation Authorization Form
Required for Associate, Family and Friends Room and Travel Discount

Employee Information

Employee Name

Employee Phone Number

Employee Hotel Property

Date of Hire

Reservation Information

Hote Name

Location (City, State)

Rate \$

Reservation Type (EE or F&F)

Number of Rooms

Check In Date

Check Out Date

Name on Reservation

Confirmation Number

To be completed by Human Resources or Executive Office:

Employee Information

Print Name (Human Resources or Executive Office Authorization)

Email

Signature (Human Resources or Executive Office Authorization)

Date

The Peregrine Hospitality Associate Room and Travel Program provides discounted benefits at participating hotels to active associates, family members, and friends. Associate and "immediate family" are defined as the associate, their spouse, domestic partner, children, stepchildren, siblings, parents and stepparents. All others are considered "extended family and friends." This benefit is offered upon commencement of employment.

Associates are entitled to book a maximum of 2 rooms and up to 7 room nights based on availability.

If the reservation is canceled within 72 hours of the arrival date; the reservation will be subject to full room and tax.

Associates, family members and friends are expected to maintain our standards of conduct at all times while participating in this program at any of our hotels. Behavior considered to be inappropriate will result in the cancellation of your reservation, your departure from the hotel and permanent loss of hotel reservation privileges.

Guest **MUST** present a copy of the signed Associate Reservation Authorization Form at check-in. Discount rates will **NOT** be honored without signed Peregrine Hospitality Associate Reservation Authorization Form.